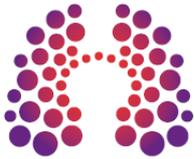


December 19, 2017



Centre for Research Excellence in
Pulmonary Fibrosis

**NHMRC Centre of Research Excellence in
Pulmonary Fibrosis**

STEERING COMMITTEE TERMS OF REFERENCE

Purpose

To advise and support the NHMRC Centre of Research Excellence in Pulmonary Fibrosis (CRE-PF). The key goals of the CRE-PF are to address the need for more effective, personalised approaches to identify and better manage fibrotic lung diseases, as well as to educate the public and train future generations of researchers in PF. These aims will be achieved via research streams focusing on epidemiology, pathophysiology, diagnosis and treatment. An integral part of the CRE-PF is the translation of these research findings into training and practice; thereby expanding our capacity to effectively diagnosis and treat fibrotic lung diseases nationally.

Membership

The Steering Committee is chaired by A/Prof Tamera Corte and comprises of the Chief Investigators of the CRE-PF, who are leaders in the field of pulmonary fibrosis. The Chief Investigators are:

- Prof Darryl Knight
- Prof Geoff Laurent
- Prof Anne Holland
- A/Prof Daniel Chambers
- A/Prof Yuben Moodley
- Prof Haydn Walters
- A/Prof Glen Westall
- A/Prof Ian Glaspole
- Prof Andrew Palmer

Secretariat

Ms Jennifer Walsh will provide the required level of secretariat support for the Chair, the Committee and the Sub-committees.

Role and responsibilities

The Steering Committee will support the CRE-PF to:

- Oversee and promote agreed research activities of the CRE-PF.
- Facilitate progress of these agreed research activities.
- Provide input into the research priorities of the CRE-PF.
- Ensure the research goals, quality and output meet NHMRC guidelines for research conduct.
- Provide expert advice regarding funding opportunities and grant applications.
- Engage stakeholders, including academics, government, non-government organisations, consumers and carers.
- Guide translation of research into health policy and practice.

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Sub-committees

To progress the development and implementation of work plans more expeditiously, the Steering Committee has established sub-committees dedicated to specific work plans. Their terms of reference will be agreed by the Steering Committee Chair and formally recorded in the Steering Committee meeting minutes. Sub-committees will report to the Committee.

Memorandums of Understanding (MOU) indicating agreement and mutual understanding of CRE-PF responsibilities, goals and plans have been signed between the Committee Chair and individual Steering Committee members.

Timeframes

The Committee commenced on 9 December 2016 for a five-year term with the understanding that after this initial period, the committee will submit refunding bids to continue the momentum towards the achievement of the aims of the CRE-PF.

Meetings

The Steering Committee will meet via teleconference quarterly and in person bi-annually.

Representatives of partner organisations, such as the Lung Foundation Australia or CRE-PF sub-committee members may be invited to attend CRE-PF Steering Committee meetings to provide input and advice relevant to their expertise as required.