



Centre of Research Excellence in Pulmonary Fibrosis

CRE-PF CREATE Fellowship Travel Scholarship Application

The CRE-PF CREATE fellowship program was established to train the next generation of outstanding investigators capable of developing and translating knowledge from bench-to-bedside, with a focus on the prevention of end stage fibrotic lung disease and new treatments to improve the respiratory health of Australians living with Pulmonary Fibrosis.

A key component of the CREATE program is to support travel. The CRE-PF CREATE program will offer travel grants to CREATE Fellows. Eligible travel includes visits to a mentor's Research Centre or for training/ short-term work in laboratories. Funds to support trainees attend and present at a conference will be considered based on individual circumstances and funds available. In these situations, matching funds should be provided where possible.

Use:

Travel funds may be used for transportation, accommodation, and a living allowance. Bench fees and project consumables will not normally be covered.

Value:

CREATE Fellows are eligible to receive up to \$2000 over the duration of their training. This funding can be awarded as either:

- One travel scholarship of up to \$2000 (total amount)
- Two travel scholarships of up to \$1000 (half amount)

Application process:

- Applicants must submit an application outlining the following:
 - the proposed visit
 - justification and purpose for the travel
 - expected benefits of the travel and whether previous travel has been funded from the CRE
- Application deadlines are twice per year (Feb/Aug) and applicants should submit an application with quotes at least 2 months prior to the expected start date.
- Applicants presenting at a conference must attach the abstract and provide certification that the abstract has been accepted for presentation.
- Applicants must provide evidence (i.e. emails) that the travel has been discussed and approved by the host laboratory/institution.
- Where possible, applicants should combine activities (conference attendance, lab visits) to maximize their time.
- Applicants should submit a copy of their CV with the application.
- Applications will be reviewed by the CREATE Program Review Committee (PRC) as soon as complete applications are received.
- Award funds will be dispersed either through direct payment to the applicant's nominated bank account or through purchase order if through an official University travel agent.



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- Applicants will be notified of whether they have been successful or not within 2 weeks of submission.

Additional requirements:

Applications are to be submitted via email to Jane Read (Jane.Read@newcastle.edu.au).

If applications are incomplete, they will be returned to applicants to be amended and re-submitted.

Further Information:

Applicants are encouraged to get quotes for travel, accommodation, conference registration and append to their application. Any difference in costs between the time of quote and funding should be discussed and approved by the CREATE Program Coordinator.



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Application form

Applicant name:

Current degree/training program/supervisor:

University:

Name of Conference, person, laboratory and Institution for the proposed visit:

Justification and purpose of proposed travel:

Expected outcomes and benefits of proposed travel:



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Travel itinerary

Date Departing:

Date Returning:

Accommodation (# nights):

Details of your travel budget

(Quotations should be attached if possible.)

Item	Airfares	\$
	Ground transport	\$
	Accommodation (no. of nights)	\$
	Other costs (specify)	\$
		\$
		\$
	Total	\$
	Requested from CREATE	\$

Details of other funding you have obtained or are seeking for your travel.

List any CREATE related travel you've undertaken in the past three years.

Approvals:

Current supervisor/host Institution:

Proposed laboratory/Institution (if applicable)

Name: _____

Name: _____

Signature:

Signature: